

REGISTRATION OF BIRTHS OUTSIDE SRI LANKA



□ Applicants are advised to arrive as early as possible due to the lengthy process.

- Public Opening Hours – Mon - Fri from 9.30am to 1pm.
- Telephone Inquires - Mon - Fri from 2.30pm to 5.00pm.
- No prior appointments - First come first served basis.
- All original documents must be submitted along with photocopies.
- Fees - ONLY CASH at the Consular Counters.
- [Click here to view the High Commission Holidays](#)

REQUIRED DOCUMENTS FOR REGISTRATION OF BIRTH

Applicant (mother or father of the child, either or both of whom should be a Sri Lankan citizen at the

[Application for child less than 03 months of age on the date of application](#)

[Application for child aged between 03 – 12 months on the date of application](#)

Application for child aged over 01 year on the date of application

Applicant should sign the application and the declaration in front of a senior officer at the High Commission

Two sets of photocopies of the supporting documents **ORIGINALS** with the **ORIGINALS** of following should be submitted

1. Child's original British/Irish Birth Certificate (with parents' details)
2. Father's original Birth Certificate **
3. Mother's original Birth Certificate **
4. Parents' original Marriage Certificate **
5. Passports of **Father** and **Mother**

1. Data Page (Photo Page)
2. Alteration Page
3. Visa Page / Biometric Visa Card

6. Current Passports of Father and Mother

1. Data Page (Photo Page)
2. Alteration Page
3. Visa Page/Biometric Visa Card

- **1. English translations are not accepted if original Birth Certificates/Marriage Certificate
2. If any of the births / marriage certificates were issued in a country other than the UK

Following documents are **only** required to be submitted **if applicable** to the application

a.

If the applicant has an Indefinite leave to remain in the UK via (Frontier or Residence Visa)

b. The original Dual Citizenship **if the Applicant is a dual national** of the child's birth country

c.
[Declaration](#)

If parents were not married at the time of the [Child's birth](#)

of Citizenship,

Applicant should submit the documents personally and is required to face an interview at the

Fees

For the consular birth certificate and register of birth under Citizenship Act w

Surcharge per year for the late registration after one year of the child's birth

Postage - £ 8.0

Payments should be made by cash